

A New Year's Financial Checklist

1. Organize	Know where all of your important documents and statements are.
	List all your accounts and where they are located.
	List all your advisors with names and their contact information.
	Mark important dates on your calendar.
	Review your credit report to ensure all the information is correct.
2. Net Worth	List all your assets.
	List all your liabilities.
	Carefully analyze the net result of your assets minus your liabilities.
	What should you be doing more of?
	What should you be doing less of?
3. Goals	What do you want to accomplish this year?
	What are your 5 and 10 year goals?
	Be sure to collaborate with your spouse and gain their full support.
4. Spending Plan	Using your net worth and goals as your guide, create or revise your spending plan.
	Itemize and total all your income.
	Itemize and total all your expenses – make sure SAVINGS is included!
	Carefully analyze the net result of your income minus your expenses.
	Consider paying your expenses on auto-pay as much as possible.
5. Debt (if applicable)	If you are debt free, congratulations! If not, focus your energy to eliminate all debt.
	Mortgage payment should be 25% or less of your monthly net income.
	Create a plan to eliminate all other debt from your life as quickly as possible.
	Consider automatic payments to put your plan on auto pilot.
6. Savings	Strive to maintain an emergency fund of six months worth of expenses.
	Strive to save 15% of your household gross income in retirement accounts.
	If your employer offers to match your contributions to a retirement plan, put in at least that amount.
	Consider automatic payments to put your plan on auto pilot.
7. Insurance Review	Carefully review all policies to ensure proper coverage.
	Health and auto insurance are a must.
	Ensure you have term life insurance (at least 10x's your income), if you have dependents.
	Potentially consider an umbrella policy and/or long term care insurance (if applicable).
8. Portfolio	Using your net worth worksheet review your investments to ensure they reflect your goals and feelings about risk.
	If risk is a concern, consider diversifying.
9. Estate Plan	Establish or update your will as needed. Especially to ensure a guardian has been designated for minor children.
	Review the beneficiaries on retirement accounts and insurance policies.
10. Commit to financial education	Make a plan to commit the time and resources to understand your personal finances to ensure you make the best decision for you and your family.
	We hope you let the www.financialfreedomclassroom.com be a part of your continuing education!